

March 26, 2008

IMPORTANT NOTICE  
TO ALL FAMILY COURT PANELISTS  
RE: TRIAL CASES

EFFECTIVE IMMEDIATELY, WHENEVER YOU SUBMIT A VOUCHER WHERE THERE WAS A TRIAL, **YOU MUST CLEARLY LABEL YOUR VOUCHER AS SUCH BY PLACING THE WORD “TRIAL” IMMEDIATELY AFTER THE “DISPOSITION” SPACE ON THE LONG FORM VOUCHER.** YOU SHOULD THEREAFTER FILL IN THE REMAINDER OF THE DISPOSITION SPACE.

THIS CHANGE IS REQUIRED SO THAT WE CAN COMPLY WITH OUR STATUTORY REQUIREMENT TO FILE ACCURATE DATA WITH THE STATE OF NEW YORK. YOUR COOPERATION IS APPRECIATED.

Very truly yours,

Patrick L. McCloskey