

March 26, 2008

IMPORTANT NOTICE

TO ALL APPELLATE PANELISTS

RE: HOMICIDE CASES

EFFECTIVE IMMEDIATELY, WHENEVER YOU SUBMIT A VOUCHER ON A HOMICIDE CASE, **YOU MUST CLEARLY LABEL YOUR VOUCHER AS SUCH BY PLACING THE WORD “HOMICIDE” IMMEDIATELY AFTER THE “NATURE OF CASE AND APPEAL” SPACE ON THE LONG FORM VOUCHER.** YOU SHOULD THEREAFTER FILL IN THE REMAINDER OF THE NATURE OF CASE AND APPEAL.

THIS CHANGE IS REQUIRED SO THAT WE CAN COMPLY WITH OUR STATUTORY REQUIREMENT TO FILE ACCURATE DATA WITH THE STATE OF NEW YORK. YOUR COOPERATION IS APPRECIATED.

Very truly yours,

Patrick L. McCloskey